

(Ministry of Labour & Employment, Govt. of India's project)

National Child Labour Project, Solapur.
Proactive disclosure as per Section 4(1) (b) of
Right to Information Act, 2005.

List of Manuals –

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Manual 1
Particulars of organization, functions and duties
[Section 4(1) (b) (i)]

1. Name of the Organization: - National Child Labour Project, Solapur.

2. Postal address of the main office, attached/subordinate office/field units etc.

National Child Labour Project,
(Ministry of Labour & Employment, Govt. of India)
Central Administrative Building,
1st floor, A wing, Collector office compound,
Solapur – 413003
Maharashtra.

Email – nclpsur1995@gmail.com

Phone :- 0217-2731039

Fax:-0217-2731039

3. Brief history and background for its establishment -

The National Child Labour Project, Solapur was registered under The Societies Registration Act, 1860 under the chairmanship of District Collector.

Accordingly one district NCLP society has been formed under the chairmanship of District Collector.

4. Jurisdiction of the Organization: -

This NCLP society has been established for Solapur district.

5. Date of Commencement – 6th December 1995.

6. No. Special Training Centers (STC) running under NCLP: -45

7. Act of the organization –

The Child Labour (Prohibition and Regulation) Act, 1986 and The Manual for the implementation of National Child Labour Projects provided by the Ministry of Labour & Employment, Govt. of India.

8. Type of funding – Central Government grants.

9. Name of Statutory officers

District Collector – Mr.Ranjit Kumar
Project Director – Ms. Aparna Bansode.

10. Vision of the organization -

Educational rehabilitation of child labours working in various hazardous and non-hazardous occupations.

11. Officers of the Project society:

Officers of the project society are engaged according to the guidelines for operationalization of NCLP provided by the Ministry of Labour & Employment, Govt. of India.

12. No of Special Training Centers (STC) with name and address –

Sr. No.	Name of the Centre	Address
1	National Child Labour Project, Solapur	Dr.Ambedkar memorial highscool, Railway Line, Old Employment Chowk, solapur.
2	Laximibai Bhaurao Patil Mahila Mahavidyala, Solapur	Smart Chowk, Budhwar Peth, Solapur
3	National Child Labour Project, Solapur	sharada school forest solapur
4	National Child Labour Project, Solapur	432 swami vivekanand nager huttire vasthi solapur
5	National Child Labour Project, Solapur	Adarsh Balk Mandir, Shivaji Nagar, Modi, Solapur – 413001
6	National Child Labour Project, Solapur	Jay Malahar Chowk,Budhavar peth, Solapur
7	National Child Labour Project, Solapur	sudha marathi vidhyalay gandhi nagar, akkalkot road solapur.
8	National Child Labour Project, Solapur	ahilyabai holkar bhavan, dhotrikar vasti,bhavani peth solapur.
9	National Child Labour Project, Solapur	maharana pratap mangal karyalay north sadar bazar lodhi galli lashkar solapur
10	National Child Labour Project, Solapur	kumbhar galli, uttar sadar bazar solapur
11	National Child Labour Project, Solapur	Maharana pratap samaj madir lodhi galli solapur

12	National Child Labour Project, Solapur	Jay Malahar Chwok,Budhavar peth, Solapur
13	National Child Labour Project, Solapur	Maharanapratap zhopadpatti, near by nai zindagi solapur
14	National Child Labour Project, Solapur	maharana pratap zopadpatti, kumtanaka, solapur.
15	National Child Labour Project, Solapur	Haijnpur khisti mandal,sarswati chowk,north sadar bajhar,solapur
16	National Child Labour Project, Solapur	Adarsh Balk Mandir, Shivaji Nagar, Modi, Solapur - 413001.
17	Sambhajirav Shinde Vidyamandir , Solapur	Beedi Gharkul, Hyderabad Road, Solapur.
18	National Child Labour Project, Solapur	rahul gandhi zopalpatti solapur
19	Y. P. Educational Society, At Post & Taulka : Barshi , Dist. Solapur	Mrs.S.H.N.N. Girl High School, At Post & Taluka : Barshi, Dist. Solapur
20	Shri.Dadasaheb Somdale Shikshan Prasarak Mandal , At Post & Taulka : Pandharpur Dist. Solapur	c/o : Vivek Wardhini High School, At Post & Taluka : Pandharpur, Dist. Solapur
21	National Child Labour Project, Solapur	kurban husain nagar, opp. taluka police station, solapur.
22	National Child Labour Project, Solapur	National Child labour Project school, Kurban Husen Nagar, Taluka police station opp., solapur
23	National Child Labour Project, Solapur	Veer Maharana Pratap Vachnalaya, North Sadar Bazar, Solapur
24	National Child Labour Project, Solapur	Veer Maharana Pratap Vachnalaya, Near Ashwini Hospital, solapur
25	National Child Labour Project, Solapur	Mharana pratap samaj mandir lodhi galli solapur
26	National Child Labour Project, Solapur	shri vasantrao nike high school, ashwni hospitl shejari,solapur.
27	National Child Labour Project, Solapur	jivan jyoti primary school,chandrakala nagar nai zindagi, solapur
28	National Child Labour Project, Solapur	gandhi nagar zopadpatti no.6, akkalkot road ,solapur
29	National Child Labour Project, Solapur	Ritesh vidyala,thobade wasti,old degaon naka,solapur
30	National Child Labour Project, Solapur	Jay Malahar Chwok,Budhavar peth, Solapur
31	Y. P. Educational Society, At Post & Taulka : Barshi , Dist. Solapur	Mrs.S.H.N.N. Girl High School, At Post & Taluka : Barshi, Dist. Solapur
32	National Child Labour Project, Solapur	maharana pratap zopadpatti kumtha naka, solapur.
33	Panchratna Shikshan , Krida & Sanskutik Mandal, Solapur	choudeshawari marathi vidyalay kalavati nagar midc road solapur
34	National Child Labour Project, Solapur	asha marathi vidyalay,nilam nagar midc road,solapur
35	National Child Labour Project, Solapur	sudha marathi vidhyalay gandhi nagar, akkalkot road solapur.

36	National Child Labour Project, Solapur	asha nagar midc akkalkot road solapur
37	National Child Labour Project, Solapur	asha nagar midc akkalkot road solapur
38	National Child Labour Project, Solapur	sane guruji prathmik shala (shrishail nagar) nilam nagar,solapur
39	National Child Labour Project, Solapur	sane guruji prathmik shala (shrishail nagar) nilam nagar,solapur
40	National Child Labour Project, Solapur	Shree Datta Marathi Vidhyalay,Shreeshail Nagar, M.I.D.C. Road, Akashvani kendra, Solapur.
41	National Child Labour Project, Solapur	shridatta marathi vidyalay shrishail nagar,midc road,near akashwani kendra,solapur.
42	National Child Labour Project, Solapur	Choudeshwari Marathi Vidyalaya, Kalavati Nagar, M.I.D.C, Solapur
43	National Child Labour Project, Solapur	shri sant dynaneswar marathi vidhyalay, swagt nagar part no.2, kumtha naka, solapur
44	Vikas Prabodhani Shikshan Mandal, At : Devicha Mala, Post & Taluka : Karmala, Dist. Solapur	maulali nagar, karmala, tal. karmala, dist. Solapur
45	Maharashi Vivekanand Samajkalyan Sanstha, Hannur Road, At Post & Taluka : Akkalkot, Dist. Solapur	Maharashi Vivekanand Samajkalyan Sanstha, Hannur Road, At Post & Taluka : Akkalkot, Dist. Solapur

13. No. of project office Staff-

Project Director- 1
Programme Manager -2
Clerk cum Accountant- 1
Data Entry Operator -1
Driver -1
Helper -1
Total - 7

STC Staff

Volunteer Teacher- 90
Volunteer Clerk cum Record keeper - 45
Volunteer Helper- 45
Total- 180

14. Details of Service provided –

NCLP Society is providing following services to Child Labours studying in STC's

- ✓ Education
- ✓ Stipend
- ✓ Vocational training

15. Duties to be performed to achieve the vision-

- i) The powers and duties of the project office are as specified in the guidelines for operationalization of NCLP provided by the Ministry of Labour & Employment, Govt. of India.
- ii) Powers and duties of the STC staff are as specified in the guidelines for operationalization of NCLP provided by the Ministry of Labour & Employment, Govt. of India.

Manual 3
Procedure followed in decision-making process
[Section 4(1) (b ((iii))]

Sr. No.	Details of procedure	Authority Responsible for that procedure
1.	Approval of new STC	District Collector
2.	Approval of NGO to run STC	District Collector
3.	Appointment of Project office staff	District Collector
4.	Approval of child labours enrolled in the STC.	Education officer/ Concern school
5.	Appointment of STC staff	Project Director
6.	Sanction of leave	Project Director
7.	Issue of various certificates	Project Director
8.	Activities which to be performed annually	Project Director
9.	preparation of notes	Project Director
10.	letters to be put up for approval	Project Director
11.	Acceptance of forms (any kind)	Project Director
12.	Inward / outward Register	Clerk cum Accountant
13.	Maintenance of accounts	Clerk cum Accountant

Manual 4
Norms set for the discharge of functions
[Section 4(1)(b)(iv)]

Sr. No.	Function / Activity	Time frame/ Norm	Authority Responsible	Authority for Grievances readdressal in case of failure
1	Preparation of information required by Higher Authority	1-2 hrs/per information	Clerk	District Collector/ Project Director
2	Acknowledgement of letter	immediate	Clerk	Project Director
3	Inward of letter	immediate	Clerk	Project Director
4	Submission of letter to PD	on the day of Inward	Clerk	Project Director
5	Disposal of Urgent letter	within 2 days from the remarks	Clerk	Project Director
6	Disposal of General Letters	within 5 days	Clerk	Project Director
7	Replies to Star questions	at the earliest	Clerk	Project Director
8	Dispatch of Letters	immediate	Helper	Project Director

Manual 5
Rules, regulations, instructions, manuals and records for discharging functions
[Section 4(1)(b)(v)]

Sr. No	Content/Programme/Activities undertaken	Name of the act, rules, regulations
1	Registration of NCLP Society	As per the guidelines for operationalization of NCLP provided by the Ministry of Labour & Employment, Govt. of India
2	Recruitment of NCLP Society staff	As per the guidelines for operationalization of NCLP provided by the Ministry of Labour & Employment, Govt. of India.
3	Selection of NGO to run STC for child labours in the community	As per the guidelines for operationalization of NCLP provided by the Ministry of Labour & Employment, Govt. of India.
4	Enrolment of child labours in the Special Training Centers	As per the guidelines for operationalization of NCLP provided by the Ministry of Labour & Employment, Govt. of India.
5	Submission and collection of agreement bond to run NCLP Society and NGO's.	As per the guidelines for operationalization of NCLP provided by the Ministry of Labour & Employment, Govt. of India
6	Recruitment of NCLP STC staff	As per the guidelines for operationalization of NCLP provided by the Ministry of Labour & Employment, Govt. of India.
7	Implementation of education pattern in the STC for child labours	As per the guidelines for operationalization of NCLP provided by the Ministry of Labour & Employment, Govt. of India.
8	Disbursement of funds to the STC's.	As per the guidelines for operationalization of NCLP provided by the Ministry of Labour & Employment, Govt. of India.
9	Awareness Generation	As per the guidelines for operationalization of NCLP provided by the Ministry of Labour & Employment, Govt. of India
10	Convergence of Services	As per the guidelines for operationalization of NCLP provided by the Ministry of Labour & Employment, Govt. of India
11	Submission of Progress Report	As per the guidelines for operationalization of NCLP provided by the Ministry of Labour & Employment, Govt. of India

Manual No. 6
Statement of Categories of documents held in the office.
[Section 4(1)(b)(vi)]

Sr. No	Subject	Type of Document	Nature of document file/muster/Register/voucher etc.	Person In Charge
1	Personal files	Confidential	File	Clerk
2	All STC details	Non confidential	File	Clerk
3	Circulars to STC's	Non confidential	File	Clerk
4	Central govt. correspondence	Non confidential	File	Clerk
5	State govt. correspondence	Non confidential	File	Clerk
6	Agreement bond of STC's	Non confidential	File	Clerk
7	Inward/ Outward information	Non confidential	Register	Clerk
8	Proposal details of all STC's to Assistant Labour Commissioner	Non confidential	File	Clerk
9	All account details	Non confidential	Files and registers	Accountant

Manual 7
Particulars of any arrangement that exists for consultation with or representation by the Members of the public in relation to the formulation of its policy of implementation.
[Section 4(1) (b) (vii)]

Sr. No	Name and address of the Consultative/ Representative Committees / bodies	Constitution of the Committee / body	Role and Responsibility	Frequency of meetings
1	NCLP Society committee	As per the guidelines for operationalization of NCLP provided by the Ministry of Labour & Employment, Govt. of India	The committee shall be responsible for laying down the policies in regard to maintenance and improvement of standards for the effective implementation of the project.	Once in a year.

Manual 8
A statement of committee constituted
[Section 4(1) (b) (viii)]

Sr. No	Name and address of the Consultative/ Representative Committees / bodies	Constitution of the Committee / body	Main functions of the committee	Frequency of meetings
1	NCLP Society committee	As per the guidelines for operationalization of NCLP provided by the Ministry of Labour & Employment, Govt. of India	The committee shall be responsible for laying down the policies in regard to maintenance and improvement of standards for the effective implementation of the project.	Once in a year.

Manual – 9
Directory of Officers and Employees
as on 01/02/2013
[Section 4(1) (b) (ix)]
Officers of the Project Society

Sr. No.	Name of the officer	Designation	Phone No.
1	Mr.Ranjit Kumar	District Collector & Chairman	0217-2731000
2	Ms. Aparna Bansode	Project Director	0217-2731039
3	Ms.Reshma Gaikwad	Programme Manager	0217-2731039
4	Mr. Prasad Bailkurmth	Programme Manager	0217-2731039
5	Mr. Prabhakar Magar	Clerk cum Accountant	0217-2731039
6	Mr. Rajendra Wadtile	Peon/Helper	0217-2731039

Manual – 10
Monthly honorarium received by each of the officers.
[Section 4(1)(b)(x)]

Sr. No.	Name of the staff	Designation	Honorarium (per month)
1	Ms. Aparna Bansode	Project Director	Rs.18,000/-
2	Mr. Prasad Bailkurmth	Programme Manager	Rs.12,000/-
3	Ms.Reshma Gaikwad	Programme Manager	Rs.12,000/-
4	Mr. Prabhakar Magar	Clerk cum Accountant	Rs. 8,000/-
5	Mr. Rajendra Wadtile	Peon/Helper	Rs.3,500/-

Manul-11
Summary of Annual Budget Estimate
[Section 4(1) (b) (xi)]

Budget of the Project Society

I. REMUNERATION :

S.No.	Items of Expenditure	Amount
1	Project Director (1)=(1xRs 18000x12months)	Rs 216,000/-
2	Programme Manager (2) = (2xRs 12000x12months)	Rs 288,000/-
3	Clerk cum Accountant (1)=(1xRs 8000x12 months)	Rs 96,000/-
4	Steno / DEO(1)=(1xRs 6000x12 months)	Rs 72,000/-
5	Driver*(1)=(1xRs 6000x12 months)	Rs 72,000/-
6	Helper / Office Attendant (1)= (1xRs 3500x12 months)	Rs 42,000/-

II . OFFICE AND SUPPORT EXPENSES:

S.No.	Items of Expenditure	Amount
1	Recurring (Office Expenses)	Rs.2,25,000
2	Non-Recurring (One time only) :	
	Non-Recurring (One time only)#: Provision for Furniture, Computer, Printer, Phone, Fax Machine, Internet facility etc	Rs.75000/-

III . OTHER EXPENSES :

S.No.	Items of Expenditure	Amount
1	Survey (twice during the 12th Plan Period)	Rs. 4.00 lakh per survey per district.
2	Teacher' training (for every volunteer teacher during the 12th Plan Period)	Rs. 1500 per volunteer teacher per initial training & Rs. 150 per head on refresher training once a year.
3	Awareness Generation: during the 12th Plan Period, awareness generation campaigns to be organized regularly in district	Maximum of Rs.2.00 lakh per annum.

IV ANNUAL BUDGET FOR ONE SPECIAL TRAINING CENTRE(STC)

1	(i) Volunteer Teacher ² (2)=(2xRs6000x12months)	Rs. 144,000/-
	(ii) Volunteer Clerk cum record keeper(1) = (1xRs5000x12months)	Rs. 60,000/-
	(iii) Volunteer Helper(1)= (1xRs3500x12months)	Rs. 42,000/-
2	Rent. Electricitv. Water charges etc (Rs 2000 per month x12months)	Rs. 24,000/-
3	Teaching learning Material (Annual) ¹	Rs. 15,000/-
4	Contingencies amount for miscellaneous expenditure(Annual)	Rs. 4,000/-
5	Health kit per Special Training Centre (Annual)	Rs. 1,500/-
	Total(1+2+3+4+5)	Rs 290,500/-
5	Stipend (Rs 150x50childrenx12 months) through DBT	Rs. 90,000/-
	Total(1+2+3+4+5+6)	Rs 380,500/-

Note:-

1. If there are no funds available under SSA / State Sector Scheme for uniform and textbook etc, then an expenditure of up to Rs. 15,000/- per Special Training Center under NCLPS per annum is permissible under this head for textbooks, notebooks, stationery, schoolbag, games and craft material.

Manual 12
The manner of execution of subsidy program
[Section 4(1)(b)(xii)]

List of institutions given subsidy

Sr. No.	Name and address of the institution	Purpose for which subsidy provided	No. of beneficiaries	Amount of subsidy	Previous years utilization progress	Previous years achievements
Not Applicable						

Manual 13
Particulars of recipients of concessions, permits or authorizations granted
[Section 4(1)(b)(xiii)]
List of beneficiaries

Sr. No.	Name and address of the beneficiary	Nature of concession/ permit/ authorization provided	Purpose for which granted	Scheme and Criterion for selection	No. of times similar concession given in past with purpose
Not Applicable					

Manual 14
Information available in an electronic form
[Section 4(1)(b)(xiv)]

Details of information-

Sr. No	Activities for which electronic data available	Is it available on web?
1	Guidelines for operationalisation of NCLP	Yes
2	Child Labour Prohibition & Regulation Act, 1986	Yes

Manual 15
Particulars of facilities available to citizens for obtaining information
[Section 4(1)(b)(xv)]

Sr. No	Facility available	Nature of Information available	Working hours
1	Website (www.labour.gov.in)	a) Information of concept of child labour b) Child Labour prohibition & Regulation Act,1986 c) Guidelines for operationalization of NCLP	24 hours available

Manual 16
Name designation and other particulars of Public Information Officers
[Section 4 (1)(b)(xvi)]

Postal address: - National Child Labour Project,
(Ministry of Labour & Employment, Govt. of India)
Central Administrative Building,
1st floor, A Wing, Collector office compound,
Solapur – 413003
Maharashtra.

‘क’ माहिती अधिकारी

अ. क्र.	माहिती अधिका-याचे नाव	अधिकार पद	माहिती अधिकारी म्हणून त्याची कार्यकक्षा	संपूर्ण पत्ता/दूरध्वनी	ई-मेल आयडी. (या कायद्यापुरताच)
१	श्री. प्रभाकर मगर	लिपीक तथा लेखापाल	राष्ट्रीय बालकामगार प्रकल्प, सोलापूर	मध्यवर्ती प्रशासकीय इमारत, पहिला माळा, अ विभाग, जिल्हाधिकारी कचेरी आवार, सोलापूर दूरध्वनी ०२१७२७३१०३९	ncipsur1995@gmail.com

‘ख’ सहाय्यक माहिती अधिकारी

अ. क्र.	सहाय्यक माहिती अधिका-याचे नाव	अधिकार पद	सहा. माहिती अधिकारी म्हणून त्याची कार्यकक्षा	संपूर्ण पत्ता/दूरध्वनी	ई-मेल आयडी. (या कायद्यापुरताच)
१	श्रीमती. रेशमा गायकवाड	कार्यक्रम व्यवस्थापक	राष्ट्रीय बालकामगार प्रकल्प, सोलापूर	मध्यवर्ती प्रशासकीय इमारत, पहिला माळा, अ विभाग, जिल्हाधिकारी कचेरी आवार, सोलापूर दूरध्वनी ०२१७२७३१०३९	ncipsur1995@gmail.com

‘ग’ अपिलीय प्राधिकारी

अ. क्र.	अपिलीय प्राधिका-याचे नाव	अधिकार पद	अपिलीय प्राधिकारी म्हणून त्याची कार्यकक्षा
१	श्रीमती. अपर्णा बनसोडे	प्रकल्प संचालक	राष्ट्रीय बालकामगार प्रकल्प, सोलापूर

६०६ महाराष्ट्र शासन राजपत्र, असा., नोव्हेंबर १८, २००५/कार्तिक २७, शके १९२७ (भाग चार-अ

(ख) "कलम" याचा अर्थ, अधिनियमाचे कलम, असा आहे;

(ग) या नियमांमध्ये वापरण्यात आलेले परंतु व्याख्या न केलेले शब्द व शब्दप्रयोग यांना, त्या अधिनियमामध्ये अनुक्रमे जे अर्थ नेमून दिलेले असतील, तेच अर्थ असतील;

४. माहितीबदलची फी,- (१) कलम ७ च्या पोट-कलम (१) अन्वये माहिती पुरविण्यासाठी, सार्वजनिक प्राधिकरणाला देय असलेली फी, रोख रकमेच्या स्वरूपात, तिची योग्य पावती देऊन किंवा दर्शनी घनाकर्ष किंवा बँकेचा धनादेश या स्वरूपात किंवा मनी ऑर्डरच्या स्वरूपात पुढील दर्शनी आकारण्यात येईल:-

३. माहिती मिळविण्याची कार्यपध्दती,- कलम ६ च्या पोट-कलम (१) अन्वये माहिती

मिळविण्यासाठीचा विनंती अर्ज, संबंधित राज्य जनमाहिती अधिकाऱ्याकडे साध्या कागदावर जोडपत्र (अ) मध्ये दिलेल्या नमुन्यात करण्यात येईल, आणि त्यासोबत सार्वजनिक प्राधिकरणाला देय असलेली रुपये दहा इतकी अर्ज फी, रोख रकमेच्या स्वरूपात, तिची योग्य पावती घेऊन किंवा दर्शनी घनाकर्षाद्वारे किंवा बँकेच्या धनादेशाद्वारे जोडण्यात येईल किंवा त्यावर दहा रुपयांचा न्यायालय फी मुद्रांक घटकविण्यात येईल.

(अ) (क) संबंधित विभागाने विशिष्ट दस्तऐवज, नकाशे इत्यादींची किंमत अगोदरच निश्चित केली असेल त्याबाबतीत,	अशी निश्चित केलेली किंमत अधिक टपाल खर्च.
(ख) माहिती छायांकित प्रतीच्या स्वरूपात किंवा अन्य (प्रतीच्या) स्वरूपात घटकन मिळण्याजोगी असेल त्याबाबतीत.	(एक) तयार केलेल्या किंवा छायांकित केलेल्या प्रत्येक पृष्ठासाठी (ए-४ किंवा ए-३ आकारातील कागद) दोन रुपये अधिक टपाल खर्च, किंवा (दोन) मोठ्या आकारातील कागदाच्या प्रतीचा प्रत्यक्ष आकार किंवा परिव्यय किंमत अधिक टपाल खर्च.

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(ब) अभिलेख पाहण्यासाठी, पहिल्या तासाकरिता कोणतीही फी नाही, आणि त्यानंतरच्या प्रत्येक पंधरा मिनिटांकरिता (किंवा त्यांच्या भागाकरिता) रुपये पाच इतकी फी:

परंतु, अर्जदार व्यक्तिशः येऊन माहिती घेऊन जाईल, त्याबाबतीत कोणताही टपाल खर्च आकारण्यात येणार नाही.

(२) कलम ७ च्या पोट-कलम (५) अन्वये माहिती पुरविण्यासाठी, सार्वजनिक प्राधिकरणाला देय असलेली फी, रोख रकमेच्या स्वरूपात, तिची योग्य पावती देऊन किंवा दर्शनी घनाकर्ष किंवा बँकेचा धनादेश या स्वरूपात किंवा मनी ऑर्डरच्या स्वरूपात पुढील दर्शनी आकारण्यात येईल:-

(क) डिस्क्रेटस् किंवा फ्लॉपी या स्वरूपातील माहिती पुरविण्यासाठी प्रत्येक डिस्क्रेटस् किंवा फ्लॉपीकरिता पन्नास रुपये अधिक टपाल खर्च; आणि
भाग चार -अ] महाराष्ट्र शासन राजपत्र, असा., नोव्हेंबर १८, २००५/कार्तिक २७, शके १९२७ ६०७

(ख) मुद्रित स्वरूपातील माहिती पुरविण्यासाठी, अशा प्रकाशनासाठी निश्चित केलेली किंमत किंवा त्या प्रकाशनातील उतान्यांच्या प्रत्येक छायांकित पृष्ठासाठी दोन रुपये अधिक टपाल खर्च:

परंतु अर्जदार व्यक्तिशः येऊन माहिती घेऊन जाईल त्याबाबतीत, कोणताही टपाल खर्च आकारण्यात येणार नाही.

५. अपील,- (१) कलम ७ च्या पोट-कलम (१), किंवा पोट-कलम (३) च्या खंड (क) मध्ये विनिर्दिष्ट केलेल्या मुदतीत निर्णय मिळाला नसेल अशा किंवा राज्य जन माहिती अधिकाऱ्याच्या आदेशामुळे व्यथित झालेल्या, कोणत्याही व्यक्तीस, राज्य जन माहिती अधिकाऱ्याचा आदेश मिळाल्याच्या दिनांकापासून तीस आत, संबंधित अपील प्राधिकाऱ्याकडे साध्या कागदावर जोडपत्र " ब " मध्ये दिलेल्या नमुन्यात अपील दाखल करता येईल. अशा अपिलासोबत, ज्या विरुद्ध अपील दाखल करावयाचे आहे त्या आदेशाच्या एका प्रतीसह सार्वजनिक प्राधिकरणाला देय असलेली रुपये वीस इतकी अपील फी, रोख रकमेच्या स्वरूपात, तिची योग्य पावती घेऊन किंवा दर्शनी धनाकर्ष किंवा बँकेचा धनादेश या स्वरूपात देण्यात येईल किंवा त्यावर वीस रुपयांचा न्यायालय फी मुद्रांक चिकटविण्यात येईल.

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(२) कलम १९ च्या पोट-कलम (१) खालील अपील प्राधिकाऱ्याला आदेशामुळे व्यथित झालेल्या कोणत्याही व्यक्तीस, त्या अपील प्राधिकाऱ्याचा आदेश मिळाल्याच्या दिनांकापासून नव्वद दिवसांच्या आत, राज्य माहिती आयोगाकडे साध्या कागदावर जोडपत्र " क " मध्ये दिलेल्या नमुन्यात दुसरे अपील दाखल करता येईल. अशा अपिलासोबत, ज्या विरुद्ध अपील दाखल करावयाचे आहे त्या आदेशाच्या एका प्रतीसह, राज्य माहिती आयोगाला देय असलेली रुपये वीस इतकी अपील फी रोख रकमेच्या स्वरूपात, तिची योग्य पावती घेऊन किंवा दर्शनी धनाकर्ष किंवा बँकेचा धनादेश या स्वरूपात देण्यात येईल किंवा त्यावर वीस रुपयांचा न्यायालय फी मुद्रांक चिकटविण्यात येईल.

जोडपत्र-अ
(नियम ३ पहा)

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माहिती अधिकार अधिनियम २००५ अन्वये माहिती मिळणेबाबतचा अर्ज

प्रति,
मा.जन. माहिती अधिकारी,
.....
.....

येथे १० रुपयांचा कोर्ट
फी स्टॅम्प लावावा.

१. अर्जदाराचे नाव :-

२) पत्ता :-

फोन नंबर/मोबाईल नंबर-

३) आवश्यक असलेल्या माहितीचा तपशिल :-

(एक) माहितीचा विषय * :-

(दोन) माहितीचा कालावधी # :-

(तीन) आवश्यक असलेल्या माहितीचे वर्णन \$:-

१)

२)

३)

(चार) माहिती टपालाने किंवा व्यक्तिशः :-

(पाच) जर टपालाने माहिती हवी असेल तर कोणत्या

टपालाने हवी आहे. (साध्या, नोदणीकृत किंवा शीघ्र डाकने)

४) अर्जदार दारिदरपेखालील आहे किंवा कसे :-

ठिकाण :-

अर्जदाराची सही

दिनांक :- / / २००

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* विषय ठळक स्वरूपात दर्शविण्यात यावा. (जसे. शासकीय जमिन देण/सेवाविषयक बाब/लायसेन्स, इत्यादी).

ज्या कालावधीची माहिती आवश्यक असेल तो संबंध कालवधी दर्शविण्यात यावा.

\$ आवश्यक असलेल्या माहितीचा विशेष तपशील दर्शविण्यात यावा.

माहिती अधिकार अधिनियम २००५ अन्वये माहिती मिळणेबाबतचा अर्ज

प्रति,
मा.जन. माहिती अधिकारी,
.....
.....

येथे १० रुपयांचा कोर्ट
फी स्टॅम्प लावावा.

१) अर्जदाराचे नाव :-

२) पत्ता :-

फोन नंबर/मोबाईल नंबर-

३) आवश्यक असलेल्या माहितीचा तपशिल :-

(एक) माहितीचा विषय * :-

(दोन) माहितीचा कालावधी # :-

(तीन) आवश्यक असलेल्या माहितीचे वर्णन \$:-

१)

२)

३)

(चार) माहिती टपालाने किंवा व्यक्तिशः :-

(पाच) जर टपालाने माहिती हवी असेल तर कोणत्या

टपालाने हवी आहे. (साध्या, नोदणीकृत किंवा शीघ्र डाकने)

४) अर्जदार दारिद्वरेषेखालील आहे किंवा कसे :-

ठिकाण :- अर्जदाराची सही

दिनांक :- / / २००

()

* विषय ठळक स्वरूपात दर्शविण्यात यावा. (जसे. शासकीय जमिन देण/सेवाविषयक बाब/लायसेन्स, इत्यादी).

ज्या कालावधीची माहिती आवश्यक असेल तो संबंध कालवधी दर्शविण्यात यावा.

\$ आवश्यक असलेल्या माहितीचा विशेष तपशील दर्शविण्यात यावा.

दुसरे अपील
जोडपत्र क
[नियम ५ (२) पहा.]

येथे २० रु. चा न्यायालय
फी मुद्रांक चिकटवावा

माहितीचा अधिकार अधिनियम, २००५ याच्या कलम १९ (३) खालील अपील

प्रेषक -----
(अपीलकाराचे नाव व पत्ता)
प्रति -----

- (१) अपीलकाराचे संपूर्ण नाव :
(२) पत्ता :
(३) राज्य जन माहिती अधिकाऱ्याचा तपशील :
(४) पहिल्या अपील प्राधिकार्याचा तपशील :
(५) ज्या आदेशाविरुद्ध अपील केले आहे तो
आदेश मिळाल्याचा दिनांक. :
(६) अपील दाखल करण्याचा अंतिम दिनांक :
(७) अपिलाची कारणे :
(८) माहितीचा तपशील :
(एक) हव्या असलेल्या माहितीचे स्वरूप आणि विषय
(दोन) माहिती ज्या कार्यालयाशी किंवा विभागाशी
संबंधित आहे त्याचे नाव. :
ठिकाण :
दिनांक :

अपीलकाराची सही.